

**YORK COUNTY TOWN AND CITY CLERKS ASSOCIATION  
SCHOLARSHIP APPLICATION**

- |  | <u><b>YES</b></u> | <u><b>NO</b></u> |
|--|-------------------|------------------|
| 1. I am a Deputy or Municipal Clerk .  | _____             | _____            |
| 2. I have been denied all or partial funding from my municipality and am enclosing a letter of denial. | _____             | _____            |
| 3. I am a member in good standing in the York County Town and City Clerk's Association.                | _____             | _____            |

If you answered YES to all of the above, you may apply for financial assistance. If you have answered NO to any of the above, you must include a letter of explanation stating why you have not complied with the above criteria.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

MUNICIPALITY \_\_\_\_\_

I am applying for financial assistance for the New England Municipal Clerks Institute Year \_\_\_\_\_ or Academy Course \_\_\_\_\_.

---

**FOR USE BY SCHOLARSHIP COMMITTEE**

Date Received: \_\_\_\_\_ Date Action Taken: \_\_\_\_\_

Amount awarded: \_\_\_\_\_ or reason for denial:

\_\_\_\_\_  
\_\_\_\_\_

## **SCHOLARSHIP CRITERIA**

1. This Scholarship will be recognized as the “Y.C.T.C.C.A. Scholarship”.
2. The Scholarship board shall award \$100.00 annually with a check made payable to the New England Municipal Clerks Institute or Academy.
3. The Scholarship will be awarded for attendance at the New England Municipal Clerks Institute or Academy.
4. Scholarship awards will be limited to one person per office with the Clerk having first preference.
5. Applicant must be a Municipal Clerk or Deputy/Assistant Clerk.
6. Applicant must be a current and active member of the Y.C.T.C.C.A.
7. Deadline for filing a scholarship application shall be April 16<sup>th</sup>. An applicant must have requested funds from his/her municipality and include a letter of denial for such funds.
8. Scholarship Committee shall notify applicant of decision at the annual Y.C.T.C.C.A. meeting.

The Y.C.T.C.C.A. Scholarship Committee shall consist of three members appointed by the President. The Scholarship Committee shall be responsible for accepting and reviewing applications and awarding of scholarship moneys up to \$100.00 at the annual meeting. If a scholarship application is received and the applicant is related in any way to a member of the Scholarship committee, that committee member will abstain from discussion and voting on that application. (No conflict of interest should occur.)