

MTCCA DRAFT BUDGET 1/1/2021 - 12/31/2021

REVENUES	Comments	2021-Budget	2020-Budget	2019-Actual	2019-Budget	2018-Actual	2018-Budget	2017-Actual	2017-Budget	2016-Actual	2016-Budget	2015-Actual	2015-Budget	2014-Actual
40101	Interest Income	\$ 50.00	\$ 60.00	\$ 81.95	\$ 60.00	\$ 65.77	\$ 55.00	\$ 60.61	\$ 75.00	\$ 54.02	\$ 75.00	\$ 63.34	\$ 75.00	\$ 71.98
40201	Member Dues	\$ 24,000.00	\$ 25,200.00	\$ 26,655.00	\$ 25,200.00	\$ 21,530.00	\$ 20,000.00	\$ 20,800.00	\$ 20,000.00	\$ 21,100.00	\$ 20,000.00	\$ 20,875.00	\$ 20,000.00	\$ 20,380.00
40702	New Clerk	\$ 3,000.00	\$ 4,020.00	\$ 3,580.00	\$ 3,900.00	\$ 4,805.00	\$ 3,900.00	\$ 3,400.00	\$ 3,900.00	\$ 5,105.00	\$ 3,300.00	\$ 2,950.00	\$ 3,850.00	\$ 3,930.00
41702	New Clerk Online Training	\$ 2,400.00	\$ 900.00	\$ 1,320.00	\$ 900.00	\$ 1,360.00	\$ 600.00	\$ 1,140.00	\$ 360.00	\$ 330.00	\$ 275.00	\$ 570.00	\$ 550.00	\$ 385.00
40703	Title 21-A	\$ 6,000.00	\$ 15,000.00	\$ 12,720.00	\$ 12,000.00	\$ 15,515.00	\$ 9,000.00	\$ 13,330.00	\$ 7,200.00	\$ 17,810.00	\$ 9,420.00	\$ 9,175.00	\$ 7,150.00	\$ 8,390.00
40704	Title 30-A	\$ 2,400.00	\$ 6,000.00	\$ 6,025.00	\$ 5,400.00	\$ 7,745.00	\$ 5,400.00	\$ 5,340.00	\$ 7,200.00	\$ 6,605.00	\$ 6,600.00	\$ 6,715.00	\$ 5,775.00	\$ 5,510.00
41704	Title 30-A DVD	no longer offered										\$ 20.00		\$ 120.00
42704	Title 30-A Online Training	\$ 3,000.00	\$ 1,200.00	\$ 1,280.00	\$ 720.00	\$ 1,220.00	\$ 420.00	\$ 600.00	\$ 420.00	\$ 550.00	\$ 275.00	\$ 215.00	\$ 275.00	\$ 50.00
40705	Vital Records	\$ 6,000.00	\$ 9,000.00	\$ 9,225.00	\$ 8,400.00	\$ 8,585.00	\$ 8,400.00	\$ 8,635.00	\$ 7,200.00	\$ 7,910.00	\$ 6,325.00	\$ 6,410.00	\$ 7,425.00	\$ 6,240.00
49901	Vital Records-DVD	no longer offered										\$ 20.00		\$ 5.00
41705	Vital Records Online Training	\$ 3,000.00	\$ 900.00	\$ 1,400.00	\$ 480.00	\$ 800.00	\$ 480.00	\$ 735.00	\$ 480.00	\$ 385.00	\$ 0.00	\$ 845.00	\$ 0.00	\$ 550.00
40706	Parliamentary Procedure	no longer offered; offered through MMA												
40707	Networking Day/Annual Meeting	\$ 3,000.00	\$ 7,500.00	\$ 7,090.00	\$ 7,500.00	\$ 6,135.00	\$ 6,600.00	\$ 7,095.00	\$ 6,600.00	\$ 6,825.00	\$ 6,050.00	\$ 5,079.00	\$ 6,050.00	\$ 8,475.00
40708	Sponsorship - General Fund	\$ 1,350.00	\$ 1,350.00				\$ 2,450.00	\$ (350.00)	\$ 2,450.00	\$ 4,025.00	\$ 1,750.00	\$ -350.00	\$ 2,100.00	\$ 2,100.00
40709	Municipal Law for Clerks	\$ 2,400.00	\$ 3,900.00	\$ 3,900.00	\$ 3,600.00	\$ 2,485.00	\$ 4,200.00	\$ 3,090.00	\$ 4,200.00	\$ 2,945.00	\$ 2,750.00	\$ 3,695.00	\$ 3,025.00	\$ 2,150.00
42709	Municipal Law Online Training	\$ 1,500.00	\$ 600.00	\$ 700.00	\$ 600.00	\$ 840.00		\$ 60.00						
41709	Municipal Law DVD	no longer offered												\$ 100.00
40710	Notary	\$ -	\$ -	\$ 1,585.00	\$ 2,250.00	\$ -		\$ 2,415.00	\$ 1,350.00		\$ 0.00	\$ 1,010.00	\$ 1,250.00	\$ 0.00
41710	Notary DVD	\$ -	\$ -	\$ -	\$ 100.00	\$ 160.00								\$ 0.00
40711	Voter Registration	\$ 6,000.00	\$ 15,000.00	\$ 11,455.00	\$ 12,000.00	\$ 15,005.00	\$ 9,000.00	\$ 12,400.00	\$ 7,200.00	\$ 16,420.00	\$ 9,420.00	\$ 8,465.00	\$ 7,150.00	\$ 6,875.00
40712	Licensing	\$ 1,500.00	\$ 3,600.00	\$ 2,835.00	\$ 3,600.00	\$ 3,280.00	\$ 3,600.00	\$ 3,610.00	\$ 3,600.00	\$ 2,770.00	\$ 3,300.00	\$ 3,270.00	\$ 3,300.00	\$ 0.00
40713	Records Management	\$ 1,500.00	\$ 3,000.00	\$ -	\$ -	\$ 3,295.00	\$ 3,900.00	\$ -	\$ -	\$ 3,830.00	\$ 1,925.00	\$ 50.00	\$ 0.00	\$ 2,205.00
41713	Records Management DVD	\$ 600.00	\$ -	\$ -	\$ -	\$ 520.00		\$ -	\$ -	\$ 380.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
49005	MTCCA Promo Items	\$ 300.00	\$ 600.00	\$ 912.00	\$ 600.00	\$ 396.00	\$ 60.00	\$ 36.00	\$ 25.00	\$ 60.00	\$ 20.00	\$ 24.00	\$ 50.00	\$ 72.00
49007	Sponsorship - Networking Day Table	\$ 1,800.00	\$ 3,600.00	\$ 5,400.00	\$ 4,900.00	\$ 4,650.00	\$ 2,450.00	\$ 3,150.00	\$ 1,750.00	\$ 3,150.00	\$ 1,750.00	\$ 1,400.00	\$ 2,100.00	\$ 3,150.00
	Scholarship Fund*	\$ 6,000.00	\$ 6,000.00		\$ 5,500.00		\$ 5,500.00		\$ 6,000.00		\$ 5,000.00	\$ 675.00	\$ 5,660.00	\$ 0.00
	Use of Fund Balance	\$ 2,400.00	\$ 4,000.00						\$ 2,625.00		\$ 2,500.00		\$ 0.00	\$ 0.00
	NEACTC Maine Conference Committee Fund**	\$ 2,000.00												
Total Revenues		\$ 80,200.00	\$ 111,430.00	\$ 96,163.95	\$ 97,710.00	\$ 98,391.77	\$ 86,015.00	\$ 85,546.61	\$ 82,635.00	\$ 99,874.02	\$ 80,735.00	\$ 71,126.34	\$ 75,785.00	\$ 70,708.98

EXPENDITURES		2021-Budget	2020-Budget	2019-Actual	2019-Budget	2018-Actual	2018-Budget	2017-Actual	2017-Budget	2016-Actual	2016-Budget	2015-Actual	2015-Budget	2014-Actual
50201	Postage	\$ 2,400.00	\$ 2,400.00	\$ 1,961.75	\$ 2,200.00	\$ 2,285.97	\$ 2,630.00	\$ 1,934.39	\$ 2,000.00	\$ 3,002.02	\$ 1,000.00	\$ 2,424.89	\$ 1,000.00	\$ 1,933.54
50202	Printing	\$ 100.00	\$ 100.00	\$ -	\$ 100.00	\$ 64.36	\$ 100.00	\$ 64.36	\$ 150.00	\$ 64.36	\$ 200.00	\$ 118.16	\$ 200.00	\$ 118.16
50203	Photocopies	\$ 4,000.00	\$ 5,500.00	\$ 4,202.33	\$ 5,500.00	\$ 5,277.57	\$ 3,000.00	\$ 4,457.51	\$ 3,000.00	\$ 6,751.67	\$ 1,500.00	\$ 5,004.24	\$ 1,300.00	\$ 3,594.19
50204	Supplies	\$ 1,400.00	\$ 1,200.00	\$ 1,614.58	\$ 1,200.00	\$ 1,095.80	\$ 1,200.00	\$ 1,131.34	\$ 1,500.00	\$ 1,187.69	\$ 1,500.00	\$ 2,609.75	\$ 2,000.00	\$ 2,060.21
50235	Bank Fees & Corporate Filings	\$ 35.00	\$ 35.00	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ -	\$ 35.00	\$ -	\$ 35.00	\$ 0.00	\$ 35.00	\$ 35.00
50291	General Miscellaneous	\$ 4,000.00	\$ 3,500.00	\$ 4,866.54	\$ 3,000.00	\$ 4,377.55	\$ 3,000.00	\$ 2,556.59	\$ 3,000.00	\$ 3,201.74	\$ 3,000.00	\$ 4,018.15	\$ 3,500.00	\$ 2,879.10
50301	Speakers	\$ 7,665.00	\$ 10,000.00	\$ 9,433.46	\$ 9,500.00	\$ 6,078.30	\$ 8,300.00	\$ 7,718.00	\$ 8,000.00	\$ 9,411.58	\$ 7,775.00	\$ 8,495.56	\$ 8,000.00	\$ 8,896.65
50302	Programs/Facilities	\$ 18,550.00	\$ 40,212.00	\$ 34,223.64	\$ 35,000.00	\$ 42,455.39	\$ 27,000.00	\$ 34,440.04	\$ 24,450.00	\$ 41,677.74	\$ 26,340.00	\$ 27,894.15	\$ 27,520.00	\$ 27,311.57
50303	Food & Lodging	\$ 500.00	\$ 400.00	\$ 524.25	\$ 400.00	\$ 308.13	\$ 400.00	\$ 371.58	\$ 400.00	\$ 289.59	\$ 300.00	\$ 602.28	\$ 550.00	\$ 96.87
50304	Travel & Mileage	\$ 3,000.00	\$ 7,978.00	\$ 6,378.27	\$ 7,940.00	\$ 5,783.52	\$ 7,500.00	\$ 4,601.95	\$ 7,500.00	\$ 7,531.03	\$ 7,500.00	\$ 9,261.67	\$ 7,000.00	\$ 6,597.23
50411	Contract Services - MMA	\$ 18,800.00	\$ 17,705.00	\$ 16,603.00	\$ 16,100.00	\$ 15,651.00	\$ 15,700.00	\$ 15,132.00	\$ 15,200.00	\$ 14,739.96	\$ 15,985.00	\$ 14,559.04	\$ 14,230.00	\$ 13,814.04
52115	Insurance	\$ 2,250.00	\$ 2,200.00	\$ 2,139.31	\$ 2,000.00	\$ 1,984.81	\$ 2,000.00	\$ 1,984.81	\$ 2,000.00	\$ 1,984.81	\$ 2,000.00	\$ 1,957.00	\$ 2,000.00	\$ 2,049.70
56090	Scholarships*	\$ 9,000.00	\$ 9,000.00	\$ 3,000.00	\$ 8,500.00	\$ 3,150.00	\$ 8,500.00	\$ 2,500.00	\$ 8,500.00	\$ 2,585.00	\$ 7,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,275.00
57016	MTCCA Promo Items	\$ 300.00	\$ 600.00	\$ 482.87	\$ 600.00	\$ 1,322.66	\$ 750.00	\$ 1,007.74	\$ 1,000.00	\$ 1,742.53	\$ 500.00	\$ 850.28	\$ 850.00	\$ 972.41
57017	NEACTC	\$ 1,800.00	\$ 2,000.00	\$ 1,481.32	\$ 2,000.00		\$ 2,400.00	\$ 600.00	\$ 2,400.00	\$ 1,460.74	\$ 2,100.00	\$ 1,674.65	\$ 1,600.00	\$ 822.30
57101	IIMC	\$ 3,500.00	\$ 3,500.00	\$ 3,179.25	\$ 3,000.00	\$ 1,941.79	\$ 3,000.00	\$ 2,398.03	\$ 3,000.00	\$ 2,853.29	\$ 3,000.00	\$ 2,779.88	\$ 3,000.00	\$ 2,500.00
59011	MMA CONVENTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
59022	Clerk Retreat	\$ 900.00	\$ 600.00	\$ 698.00	\$ 635.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 401.40	\$ 500.00	\$ 0.00
50415	Technology Expenses	\$ -	\$ 4,500.00	\$ 2,800.00				\$ 1,994.25				\$ 1,356.98		
	NEACTC Maine Conference Committee Fund**	\$ 2,000.00												
Total Expenditures		\$ 80,200.00	\$ 111,430.00	\$ 93,588.57	\$ 97,710.00	\$ 91,776.85	\$ 86,015.00	\$ 82,892.59	\$ 82,635.00	\$ 98,483.75	\$ 80,735.00	\$ 86,508.08	\$ 75,785.00	\$ 74,955.97

***Scholarship Information**

MTCCA Networking Day and Annual Meeting – speaker fees/special items – up to \$3000.00
 MTCCA Sponsored Classes, Annual Maine Secretary of State Elections Conference, professional education of municipal clerks, including training for management of elections – up to \$500.00
 Fund professional speaker(s) at the MMA Convention – up to \$500.00 (not budgeted under expenses)
 IIMC/NEACTC – up to \$2,000
 NEMCIA - \$3,000 (paid by general fund), \$500 (paid by Scholarship Fund)

****NEACTC Maine Conference Committee**
 TBD