



# 2024 Rookie of the Year Award

## Maine Town & City Clerks' Association

**PURPOSE:** The award is designed to recognize a new clerk who has done a particularly good job in a community and to encourage the clerk to stay in the profession. The clerk may have resolved a difficult problem, provided strong leadership during a crisis or brought new vitality and professionalism to a community.

**CRITERIA:** This award will be given out to a Town/City Clerk who has been in the profession for five years or less. The clerk can be nominated by his or her peers, staff, citizens, or elected officials. The nominee must also be a member in good standing of the MTCCA and has not received the award previously.

Nominee's Name: \_\_\_\_\_ Municipality: \_\_\_\_\_

Nominee's Title: \_\_\_\_\_ Date Appointed: \_\_\_\_\_

Number of months in service: \_\_\_\_\_ Prior Municipality(ies): \_\_\_\_\_

Dates of service if applicable: \_\_\_\_\_

**Tell us about your outstanding Rookie in detail and his/her accomplishments (attach supporting documents as necessary):**

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**Nomination prepared and submitted by:**

Name: \_\_\_\_\_ Municipality: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Please provide additional information that would help the Awards Committee make a selection. Examples would include letters from others who support the nomination and newspaper clippings that reported on the project.

Please send nominations to MTCCA Awards Committee, 60 Community Drive, Augusta, Maine 04330 or email [training@memun.org](mailto:training@memun.org). **Deadline: All materials must be received by Monday August 5th, 2024.**

**NOTE:** If your nominee is selected, you will be contacted to assist in the confidential planning of the award presentation.

Nominees will be judged by the MTCCA Awards Committee. The award recipient will be announced at the MTCCA Networking Day & Annual Meeting on **Wednesday September 18, 2024.**